

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**Landings Administrative Complex**  
**1980 Landings Blvd.**  
**3:00 p.m.**

**December 12, 2017 Board Meeting**

**Call To Order** (3:00 p.m.)

**Flag Salute** - North Port High School Color Guard  
Suncoast Polytechnical High School Student Representative: Ryan Ferace

**Special Presentations/Moments of Pride**

1. THE BOYS & GIRLS CLUBS OF SARASOTA COUNTY'S STAR LEADERSHIP TRAINING PROGRAM

**Description**

The Boys & Girls Clubs of Sarasota County's STAR Leadership Training Program

**Recommendation**

n/a

**Superintendent's Report**

2. SUPERINTENDENT'S REPORT

**Description**

N/A

**Recommendation**

N/A

**Minutes:** Dr. Bowden recognized the outstanding and incredibly talented students in this district, mentioning athletic and musical performances. All of the Board members congratulated the Venice High School football team on winning the State Championship. Dr. Bowden announced that during the recent joint conference of the Florida School Board Association (FSBA) and the Florida Association of District Schools Superintendents (FADSS), this Board was formally recognized for completing Master Board Training. Dr. Bowden presented pins to Bridget Ziegler and Eric Robinson and the Board's plaque to the Board Chair.

## Hearing of Citizens

### 3. HEARING OF CITIZENS

#### Description

N/A

#### Recommendation

N/A

## Approval of Corrections to Consent Agenda

### 4. APPROVAL OF CORRECTIONS TO CONSENT AGENDA

#### Description

N/A

#### Recommendation

That the Board approves the corrections to the Consent Agenda.

## Approval of Consent Agenda

### 5. APPROVAL OF CONSENT AGENDA

#### Description

N/A

#### Recommendation

That the Board approves the Consent Agenda, consisting of items as a whole with action recorded as if it had been taken severally.

## Minutes:

### Motions:

That the Board approves the Consent Agenda, consisting of items as a whole with action recorded as if it had been taken severally.

- PASS

### Vote Results

Motion: Caroline Zucker

Second: Jane Goodwin

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

Motion passes 5:0

## Consent Agenda

### APPROVAL OF MINUTES

#### 6. APPROVAL OF MINUTES

##### Description

N/A

##### Recommendation

N/A

Attachment: [112817 Work Session Minutes.pdf](#)

Attachment: [112817 Reorg Mtg Minutes.pdf](#)

Attachment: [112817 Board Mtg Minutes.pdf](#)

### APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT

#### 7. APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT

##### Description

N/A

##### Recommendation

That the Instructional/Classified Personnel Report be approved.

Attachment: [Board December 12 2017 \(Regular\).pdf](#)

Attachment: [Board December 12 2017 \(Addendum 1\).pdf](#)

Attachment: [12-12-17 add 2.pdf](#)

### RATIFICATION OF REASSIGNMENT OF STUDENTS TO SCHOOLS

#### 8. RATIFICATION OF REASSIGNMENT OF STUDENTS TO SCHOOLS

**Description**

Reassignment of students to schools within the county have been approved by the Reassignment Review Committee in accordance with policies with the School Board. They are presented for formal ratification.

**Recommendation**

That the reassignment of students to schools be ratified as presented.

Attachment: [12.12.17 Reassignment for School board Meeting.pdf](#)

**AGREEMENTS/CONTRACTS**

9. [APPROVAL OF THE DATA SHARING AGREEMENT BETWEEN THE SARASOTA BALLET OF FLORIDA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA.](#)

**Description**

The purpose of this Agreement is to delineate the responsibilities of The Sarasota Ballet of Florida, Inc. and The School Board regarding the sharing of relevant student data for students participating in the Sarasota Ballet Dance - The Next Generation (DNG) Program. The DNG program is an afterschool program for students in grades 3-12 that provides instruction in ballet, jazz, elements of dance and composition and serves to increase students' confidence and self-esteem.

**Recommendation**

That the agreement between The Sarasota Ballet of Florida, Inc. and the School Board of Sarasota County, Florida, be approved as presented.

Attachment: [Sarasota Ballet Data Sharing Agreement Final.pdf](#)

**GRANTS**

10. [APPROVAL OF THE TWO GEN SUPPORT GRANT APPLICATION TO THE COMMUNITY FOUNDATION OF SARASOTA COUNTY FOR ALTA VISTA ELEMENTARY SCHOOL](#)

**Description**

NON-COMPETITIVE: Grant funds of \$3,015 will support adult educational programs at Alta Vista Elementary School as part of the Two Generation Program.

**Recommendation**

That the Two Gen Support grant application be approved.

Attachment: [Two Gen.pdf](#)

11. [APPROVAL OF THE AFTERSCHOOL TUTORIAL PROGRAM GRANT APPLICATION TO THE COMMUNITY FOUNDATION OF SARASOTA COUNTY FOR ALTA VISTA ELEMENTARY SCHOOL](#)

**Description**

NON-COMPETITIVE: Grant funds of \$7,813 will provide homework help and intensive reading, math, and science instruction after school to Alta Vista fifth grade students.

**Recommendation**

That the Afterschool Tutorial Program grant application be approved.

Attachment: [Afterschool Tutoring.pdf](#)

**12. APPROVAL OF THE FILM ACADEMY GRANT PROPOSAL TO THE GULF COAST  
COMMUNITY FOUNDATION FOR BOOKER HIGH SCHOOL**

**Description**

COMPETITIVE: Grant funds of \$12,000 will support the Film Academy program at Booker High School.

**Recommendation**

That the Film Academy grant proposal be approved.

Attachment: [Film Academy.pdf](#)

**13. APPROVAL OF THE STUDENT MOVEMENT GRANT PROPOSAL TO THE AMERICAN  
ASSOCIATION OF SCHOOL ADMINISTRATORS FOR NORTH PORT HIGH SCHOOL**

**Description**

COMPETITIVE: Grant funds of \$2,000 will provide tutoring services for North Port High School students displaced by Hurricane Irma.

**Recommendation**

That the Student Movement grant proposal be approved.

Attachment: [Student Movement.pdf](#)

**FIELD TRIPS**

**14. APPROVAL FOR NORTH PORT HIGH SCHOOL MARCHING BAND TO PERFORM AT THE  
LIBERTY BOWL IN MEMPHIS, TN ON DECEMBER 26-30,2017**

**Description**

This trip gives our students the opportunity to work with a professional music celebrity to craft an integrated halftime performance.

**Recommendation**

That the North Port High Marching Band trip to Memphis, TN on December 26-30, 2017 be approved.

**15. APPROVAL FOR PINE VIEW SCHOOL'S SPEECH & DEBATE FIELD TRIP TO ATLANTA,  
GA ON JANUARY 26 - 29, 2018**

**Description**

These students will represent Pine View School in a national high school inter-curricular speech and debate tournament.

**Recommendation**

That the Pine View School Speech and Debate field trip to Emory University in Atlanta, GA on January 26-29, 2018 be approved.

**16. APPROVAL FOR PINE VIEW SCHOOL STUDENTS TO ATTEND MODEL UNITED NATIONS CONFERENCE IN BOSTON, MA ON FEBRUARY 8-11, 2018**

**Description**

Model United Nations conference improves our students speaking and diplomacy skills, boosts self-confidence and increases knowledge of foreign affairs.

**Recommendation**

That the Pine View School trip to Boston, MA on February 8-11, 2018 be approved.

**MATERIALS MANAGEMENT**

**17. APPROVAL OF CLASSIFICATION OF INOPERATIVE EQUIPMENT AND FURNITURE AS PROPERTY TO BE DELETED**

**Description**

The custodian of the property (cost center heads) have certified it to be traded in on new equipment, unaccounted for, not repairable or otherwise inoperable. Property still on hand after reallocation will be salvaged for any useful parts and then sold at auction.

**Recommendation**

That the classification of equipment and furniture, as property to be deleted, be approved as presented.

Attachment: [Deletion Report 12.12.17.pdf](#)

**18. APPROVAL TO AWARD BID#18-0045 FOR ART SUPPLIES - WAREHOUSE**

**Description**

Bids to provide 'Art Supplies-Warehouse' were received from nine vendors on November 8, 2017. The bids of Highwater Clays of Florida, Inc., Nasco, National Art & School Supplies, Pyramid School Products, S&S Worldwide, School Specialty, Inc., and Standard Stationery Supply Co., were the best low bids meeting the advertised specifications. Reasons for not selecting the apparent low bid are included with the bid tabulation. This bid is for a period of one year with an option to renew for two additional one-year periods. Funds for these purchases are contained in the operating budgets of the schools.

**Recommendation**

That the bids of Highwater Clays of Florida, Inc., Nasco, National Art & School Supplies, Pyramid School Products, S&S Worldwide, School Specialty, Inc., and Standard Stationery School Supply Co., for 'Art Supplies - Warehouse' in an amount not to exceed \$250,000.00, be approved as presented

Attachment: [ArtSupp18-0045 REC.pdf](#)

19. APPROVAL OF THE 2016-2017 DATA COLLECTION REVIEW COMMITTEE REPORT

**Description**

In accordance with Florida Statute 1008.385, the report of the activities of the Data Collection Review Committee is presented. The goal of the committee is to review and approve all district forms and achieve standardization.

**Recommendation**

That the 2016-2017 Data Collection Review Committee Report be approved as presented.

Attachment: [DCRC Report.pdf](#)

20. APPROVAL TO RE-AWARD BID #18-0416 VENICE HIGH SCHOOL POOL RENOVATION

**Description**

Bids to provide 'Venice High School Pool Renovation' were received from four vendors on October 12, 2017. The bid was awarded to Aqua Doc Pool Clinic, LLC on November 5, 2017 as a memo notification to the Assistant Superintendent Chief Financial Officer as the bid was under the bid threshold necessary for Board approval. The bid of Aqua Doc Pool Clinic, LLC was withdrawn by the bidder. The bid of Infinite Pool Finishes, LLC was the next best low bid meeting the advertised specifications. Reasons for not selecting the apparent low bid were included with the bid tabulation. This bid is for a one-time purchase to renovate the existing Venice High School swimming pool. Funds for these purchases are contained in the transfer from capital budget allocated to the Facilities Service Department.

**Recommendation**

That the bid of Infinite Pool Finishes, LLC, to provide 'Venice High School Pool Renovation' in an amount not to exceed \$90,585.00 be approved as presented.

Attachment: [VHSPoolReno18-0416 REC.pdf](#)

**FACILITIES**

21. ACCEPTANCE OF FACILITIES SERVICES PROJECT COMPLETION AND APPROVAL OF THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE D/W WOOD PORTABLES RENOVATIONS

**Description**

All work has been completed and all required close-out documents have been received from the contractor. The final project costs have been internally audited and are enclosed herein the final payment to the contractor for approval. The Executive Director of Facilities Services has determined that the project is complete in accordance with state statutes.

**Recommendation**

That the project be accepted as complete and the certificate of substantial completion be approved as presented.

Attachment: [DW portables cert.pdf](#)

**CONSTRUCTION**

22. APPROVAL AND/OR RATIFICATION OF CONSTRUCTION SERVICES' CHANGE ORDERS

**Description**

The Construction Services' Change Orders are summarized on the enclosure for ease of review. These change orders collectively total an increase of \$22,240.89 in gross contract dollars.

**Recommendation**

That the Construction Services' Change Orders be approved and/or ratified as presented.  
Attachment: [DEC12CO.pdf](#)

**FINANCE**

**23. APPROVAL OF THE SUPERINTENDENT'S FINANCIAL STATEMENTS FOR THE MONTH ENDING OCTOBER 31, 2017**

**Description**

The Superintendent's Financial Statements for the month ending October 31, 2017 does not reflect any unexpected trends for the second quarter of the 2017-18 fiscal year. The negative trend in the General Fund will continue until approximately November when property taxes are received.

**Recommendation**

That the Board approves the Superintendent's Financial Statements for the month October 31, 2017 as presented  
Attachment: [Oct 17-18 supers.pdf](#)

**JOB DESCRIPTIONS**

**24. APPROVAL OF REVISED JOB DESCRIPTION FOR DATABASE ENGINEER**

**Description**

The revised job description for Database Engineer is being presented to the School Board for approval.

**Recommendation**

That the School Board approve the revised job description for Database Engineer as presented.  
Attachment: [Job 372 - Database Engineer.pdf](#)

**SCHOOL BOARD RULES**

**25. APPROVAL OF REVISED SCHOOL BOARD POLICY 4.30\***

**Description**

Policy 4.30\* Challenged Materials has been advertised and is ready for approval.

**Recommendation**

That the revised School Board Policy 4.30\* be approved as presented.  
Attachment: [Policy 4.30 CHALLENGED MATERIALS.pdf](#)



**New Business**

26. APPROVAL OF THE NEW JOB DESCRIPTION FOR ADULT & COMMUNITY ENRICHMENT (ACE) PROGRAM MANAGER, SUNCOAST TECHNICAL COLLEGE

**Description**

The new job description for Adult & Community Enrichment (ACE) Program Manager, Suncoast Technical College is being presented to the School Board for approval.

**Recommendation**

That the School Board of Sarasota County approve the new job description for Adult & Community Enrichment (ACE) Program Manager, Suncoast Technical College.

Attachment: Job TBD - ACE Program Manger STC.pdf

**Minutes:**

**Motions:**

That the School Board of Sarasota County approve the new job description for Adult & Community Enrichment (ACE) Program Manager, Suncoast Technical College. - PASS

**Vote Results**

Motion: Jane Goodwin

Second: Caroline Zucker

- Shirley Brown - Aye
- Jane Goodwin - Aye
- Eric Robinson - Aye
- Bridget Ziegler - Aye
- Caroline Zucker - Aye

Motion passes 5:0

27. APPROVAL OF THE REVISIONS TO POLICY 7.71, SELECTION POLICY FOR PROFESSIONAL CONSTRUCTION RELATED SERVICES FOR ADVERTISEMENT AS PRESENTED.

**Description**

Policy 7.71 is the Board's Selection Policy for Professional Construction Related Services. Staff has just completed a review of this policy. Recommended changes are generally in three areas. They are: 1) reorganization of existing language to make the policy more readable; 2) changing dollar caps from specific dollar amounts to making reference to

statutory limitations; and 3) clarifying the Board's policy as it relates to both assignment of work and Board approval of contracts. These changes were discussed with the Board at their November 28, 2017 Work Session.

**Recommendation**

Approval of the revisions to Policy 7.71, Selection Policy for Professional Construction Related Services for advertisement as presented.

Attachment: [Policy 7.71.pdf](#)

**Minutes:**

**Motions:**

Approval of the revisions to Policy 7.71, Selection Policy for Professional Construction Related Services for advertisement as presented. - PASS

**Vote Results**

Motion: Caroline Zucker

Second: Jane Goodwin

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

Motion passes 5:0

**Announcements/Comments**

28. ANNOUNCEMENTS/COMMENTS

**Description**

N/A

**Recommendation**

N/A

**Minutes:**

**ADDITIONAL NEW BUSINESS**

**Motion:**

Directing Dr. Bowden to enter into negotiations with Sky Academy of Englewood to change their charter to provide for referendum funding based upon enrollment starting on July 1, 2017.

Motion: Eric Robinson  
Second: Caroline Zucker

No public comments.

**Voice Vote Results**

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

Motion passes 5:0

Board Chair stated that discussion from the Work Session today requires Board action on two motions. Dr. Bowden recused himself from these proceedings. Mr. Lempe represented the Administrative Team.

**Motion:**

Authorize the Board Chair to work with Mr. Lempe and Board Attorney, Art Hardy, to hire an outside investigator to address the current complaint.

Motion: Caroline Zucker  
Second: Jane Goodwin

No public comments.

**Voice Vote Results**

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

Motion passes 5:0

**Motion:**

Hire outside counsel for the Superintendent.

Motion: Caroline Zucker

**Amended Motion:**

To amend the Motion to say the Board will pay the fee, not hire.

Motion: Shirley Brown

Second: Eric Robinson

**Motion:**

The Board authorize reimbursement to the Superintendent for outside legal counsel relating to the current investigation.

Motion: Caroline Zucker

Second: Jane Goodwin

No public comments.

**Voice Vote Results**

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Nay
Caroline Zucker	- Aye

Motion passes 4:1

**Adjournment**

29. ADJOURNMENT

**Description**

N/A

**Recommendation**

N/A

**Minutes:**

The Chair adjourned the regular Board Meeting at 3:30 p.m.

We certify that the foregoing minutes are a true account of the regular Board Meeting held on December 12, 2017.

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Secretary  
Todd Bowden

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Chair  
Bridget Ziegler